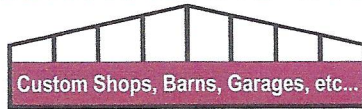


**STIMSON**  
CONTRACTING INC



www.stimsonco.com

**EMPLOYMENT APPLICATION FORM**

**Personal Information**

Full Name \_\_\_\_\_ SS# \_\_\_\_\_ DOB \_\_\_\_\_  
Telephone# \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Employment Desired**

Position/s applying for: \_\_\_\_\_  
Date you can begin \_\_\_\_\_  
Salary Desired \_\_\_\_\_  
Are you currently employed? Yes ( ) No ( )  
If yes, may we contact employer? Yes ( ) No ( )  
Employment sought: Full time ( ) Part time ( )  
Can you at the time of employment, submit verification of your legal right to work in the U.S?  
Yes ( ) No ( )  
Current Valid Drivers License: Yes ( ) No ( )  
Good Driving Record: Yes ( ) No ( )  
If no, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Education**

High School \_\_\_\_\_ Location \_\_\_\_\_ Graduate Yes ( ) No ( )  
College \_\_\_\_\_ Location \_\_\_\_\_ Graduate Yes ( ) No ( )  
Major \_\_\_\_\_

**Please Answer**

Why are you interested in becoming an employee with Stimson Contracting?  
\_\_\_\_\_  
\_\_\_\_\_  
What are your career goals?  
\_\_\_\_\_  
\_\_\_\_\_

**Employment History- List most recent first**

Company Name \_\_\_\_\_ Supervisor \_\_\_\_\_  
Last Position \_\_\_\_\_  
Dates Held \_\_\_\_\_ to \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Telephone # \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
Reason for Leaving? \_\_\_\_\_

Company Name \_\_\_\_\_ Supervisor \_\_\_\_\_ Last \_\_\_\_\_  
Position \_\_\_\_\_  
Dates Held \_\_\_\_\_ to \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Telephone # \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
Reason for Leaving? \_\_\_\_\_

Company Name \_\_\_\_\_ Supervisor \_\_\_\_\_ Last \_\_\_\_\_  
Position \_\_\_\_\_  
Dates Held \_\_\_\_\_ to \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Telephone # \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
Reason for Leaving? \_\_\_\_\_

Company Name \_\_\_\_\_ Supervisor \_\_\_\_\_ Last \_\_\_\_\_  
Position \_\_\_\_\_  
Dates Held \_\_\_\_\_ to \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Telephone # \_\_\_\_\_  
Responsibilities \_\_\_\_\_  
Reason for Leaving? \_\_\_\_\_

References\_ List 3 individuals (not related to you) who are familiar w/ your work related skills

Name _____	Company _____	Phone _____	Years Acquainted _____
Name _____	Company _____	Phone _____	Years Acquainted _____
Name _____	Company _____	Phone _____	Years Acquainted _____

**Comments:**

**Employment Policies and Release Form:**

There are a number of Stimson Contracting Policies that an applicant needs to know about and agree to before being employed. There are also a number of activities that Stimson Contracting may want to instigate as part of the review and investigation of the appropriate background information on an applicant. The purpose of this document is to present these policies and investigative activities to the applicant to ensure that they are understood and agreed to at the time of the application is submitted.

We, therefore, ask that you please read, complete, and sign this form before you complete the Application for Employment.

**Policies:**

Among the policies that have been adopted at Stimson Contracting here are the following that we believe are important for an applicant to know in advance of employment. These are listed below. Your signature on this release form indicates that you have read, understand, and would agree to operate under these policies if employed at Stimson Contracting.

1. This firm is an equal employment opportunity employer and does not discriminate because of age, sex, race, color, national origin, disability, or religious preference.
2. Stimson Contracting is a drug and alcohol free-workplace to ensure worker safety and integrity of the workplace. Stimson Contracting prohibits the illegal manufacture, possession, distribution or use of controlled substances or alcohol in the workplace by its employees or those who engage or seek to engage in business with Stimson Contracting. Offers of employment, therefore, may be conditioned on a physical examination, including a drug and alcohol screening.
3. Your signature on this Release form indicates that you understand and agree that if employed, that employment is for no definite period, and may, regardless of the date of payment of your wages and salary, be terminated at any time without previous notice.
4. An offer of employment must originate from Steve Stimson (owner) of Stimson Contracting.

**Background Review Activities**

Stimson Contracting may conduct the following investigative activities as part of the background review of prospective employees. Your signature on this Release Form indicates you understand

these activities and you authorize them to be performed with the conditions specified as listed below.

1. Persons convicted of specific crimes may not hold certain positions at this company. **If you are applying for such a position and have been convicted of a felony, please note this below.** In addition, you authorize Stimson Contracting to undertake a criminal records check with the state police officials.

Please Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. You authorize Stimson Contracting to obtain a Motor Vehicle Record report. Our insurance company may also obtain a report through its sources. If the position you are applying for involves driving a motor vehicle, it is imperative that a good driving record exists.

3. You also authorize and request any and all of your former employers to furnish any and all information regarding your job performance. You agree to hold your former employers and their agents harmless from all liability that could relate in any way to the disclosure of private information or an assessment or opinion of your suitability for employment.

4. You understand that an offer of employment must originate from the owner of Stimson Contracting.

In closing, we ask that you read (and complete where needed) the remaining three (3) statements and that your signature on this Release Form indicates you understand each.

1. I have read and understand the job description for the position of \_\_\_\_\_.

2. I understand that misrepresentation or omission of facts herein is cause for termination, if employed.

3. I have read and understand the attached application and have answered all portions of the application truthfully and correctly with no omissions.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments:  
\_\_\_\_\_  
\_\_\_\_\_